

HOSPITALITY AND FRIENDSHIP TEAM

Revised – January 29, 2008

Constitution of Team:

In accordance with an open process for nominations, members of the Hospitality and Friendship Team shall be elected at the annual meeting of the Bathurst Pastoral Charge. There shall be a minimum of six (6) voting members.

Constitution of Team Leadership:

In accordance with an open process for nominations, the Chairperson and Secretary of the Hospitality and Friendship Team shall be elected at the annual meeting of the Bathurst Pastoral Charge.

Staff Support:

Although not required to attend meetings, the office secretary may be required to provide services.

Duties and Responsibilities:

1. coordinate all receptions following regular services of worship and as required;
2. identify and co-ordinate multi-age fellowship or social activities that energize and celebrate the life and spirit of humankind – such as the annual winter gathering and the veterans' luncheon;
3. assist other Teams and Sub-teams with hospitality events;
4. submit, by November 1st of each calendar year, to the Financial Management Team a summary of projected revenues and expenses for the subsequent calendar year.

Frequency of Meetings:

The Hospitality and Friendship Team shall schedule meetings to fulfill all prescribed duties and responsibilities. Meetings will be scheduled at the call of the chairperson.

Reporting and Accountability:

The Hospitality and Friendship Team reports in writing to and receives direction from the Pastoral Council at each meeting of the Council.