

PASTORAL CARE AND MEMBERSHIP TEAM

PASTORAL CARE & MEMBERSHIP TEAM – minimum of 7 voting members

Lynnette Moffitt	Chairperson, Community Outreach Sub-team
Shirley Allain	Member-at-large
Mae Branch	Member-at-large
Patricia Brown	Member-at-large
Isabel MacLaggan	Member-at-large
Dorothy McCallum	Member-at-large
Gwen Sturgeon	Member-at-large

From the names listed above, the following shall serve as

Patricia Brown	Chairperson (2019)
Isabel MacLaggan	Secretary

NOTE: The Chairperson of the Community Outreach Sub-team is not eligible to serve as Chairperson of the Pastoral Care Team.

Structure of Team:

There shall be a minimum of seven (7) voting members, as follows:

- The Chairperson of the Community Outreach Sub-team
- Six (6) members-at-large

In addition, the clergy shall be invited to attend meetings as a resource person without a vote

Duties and Responsibilities:

1. Consult with and assist minister in caring for the pastoral needs of the community, including but not limited to:
 - a. arranging transportation assistance when required
 - b. contacting those who appear to have disassociated themselves from our church community
 - c. circulating messages of congratulation, sympathy, or remembrance as the need arises
 - d. maintaining the circulation of all recorded services on a regular basis
 - e. circulating materials as requested by the Communications Sub-team

2. Facilitate training programs for those involved in visitation with emphasis on such requirements as effective listening, empathetic and understanding skills and the ability to empower others to help themselves
3. Develop a program designed to welcome new members to our faith community
4. Develop and implement a friendly visitation program with preference assigned to those who are elderly, infirmed, bereaved or shut-in, either at home, in hospital or in long-term care centers
5. Receive regular reports from the Community Outreach Sub-team concerning their designated duties and responsibilities
6. Ensure that the Community Outreach sub-team establishes official communication links with community social agencies, thereby developing an increased awareness of local community needs as well as available resources to address those needs
7. Set up an Ad hoc committee, as required, to review membership list /directory for errors, omissions and deletions